



**Ganado ISD**  
**Employment Application for Professional Personnel**  
**An Equal Opportunity Employer**

Date of application \_\_\_\_\_

<b>Personal Data</b>	Name _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: -10px;"> <span><i>Last</i></span> <span><i>First</i></span> <span><i>Middle initial</i></span> </div> Current address _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: -10px;"> <span><i>Street/Box</i></span> <span><i>City</i></span> <span><i>State</i></span> <span><i>ZIP Code</i></span> </div> Other address where you may be reached _____ Home phone _____ Cell phone _____ Other phone _____ Other Contact Information _____ Other name that may appear on records _____ <small>(Used for certification, reference, and criminal history record checks)</small>
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<b>Position Data</b>	List the position(s) for which you are applying _____ Requested Credentials to be included with the application: <input type="checkbox"/> Resume (If <u>all</u> information on an application question is in the resume, simply state refer to resume) <input type="checkbox"/> Statement attached to describe how you believe students know you care about them <input type="checkbox"/> Statement attached to describe how you will contribute to the students performing at an "Exemplary" Level <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts including those showing degrees Date you can begin work _____ Have you been employed by Ganado ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, provide dates of employment _____
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<b>Education/Training</b>	Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license granted	Year graduated <small>(College only)</small>

**Certification/Licensure**

Certificates or Licenses Currently Held:

- None
- Valid Texas
- Valid Other State \_\_\_\_\_
- Texas One-Year (out-of-state/country): Expiration date: \_\_\_\_\_
- Other: \_\_\_\_\_

Category/Level(s) of Certification: \_\_\_\_\_

Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification):

_____	_____
_____	_____
_____	_____

**Teaching Experience**

List teaching experience beginning with most recent years.

<b>Name and location of school</b>		<b>Name and location of school</b>	
Type of assignment		Type of assignment	
Dates taught		Dates taught	
Principal's name and phone		Principal's name and phone	
Reason for leaving		Reason for leaving	
<b>Name and location of school</b>		<b>Name and location of school</b>	
Type of assignment		Type of assignment	
Dates taught		Dates taught	
Principal's name and phone		Principal's name and phone	
Reason for leaving		Reason for leaving	

<b>Other Work Experience</b>	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach résumé if available.				
	<b>Employer name and location</b>		<b>Employer name and location</b>		
	Position/title held		Position/title held		
	Dates employed		Dates employed		
	Supervisor's name and phone		Supervisor's name and phone		
	Reason for leaving		Reason for leaving		
	<b>Employer name and location</b>		<b>Employer name and location</b>		
	Position/title held		Position/title held		
	Dates employed		Dates employed		
	Supervisor's name and phone		Supervisor's name and phone		
Reason for leaving		Reason for leaving			
<b>References</b>	Please list references the district can contact regarding your work history.				
	<b>Full name of reference</b>	<b>School district/ firm name</b>	<b>Mailing address</b>	<b>Position/title</b>	<b>Area code/ phone number</b>

General Information

Do you have a relative who serves on the Board of Education or is an employee of Ganado ISD?

Yes  No If yes, please provide the relative's name and relationship:

\_\_\_\_\_

Have you ever been fired, nonrenewed, had your contract proposed for nonrenewal, been placed on suspension with pay, asked to resign, resigned to avoid termination or nonrenewal, or received salary without physically working at the school district?

Yes  No If yes, please provide the date(s) and school district(s):

\_\_\_\_\_

(Answering yes to this question is not a bar to employment. The district will consider the nature, date, and relationship between the incident and the position for which you are applying.)

Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including but not limited to DUI, assault, theft, rape, murder, swindling, and indecency with a minor)?  Yes  No

If yes, please state where, when, and the nature of the offense\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is required by Texas Education Code to review criminal history of applicants.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This application becomes the property of the district. The district reserves the right to accept or reject it.

**Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status. The district Title IX Coordinator can be contacted by calling the Superintendent's Office at 361-771-3482**

**CRIMINAL HISTORY RECORD INFORMATION REQUEST**

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**Confidential\***

The Ganado Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information on the applicant.

*Please print.*

Name \_\_\_\_\_  
*Last First Middle*

Social Security Number \_\_\_\_\_ Date of birth \_\_\_\_\_

Driver's License \_\_\_\_\_  
*State and Number*

Mailing Address \_\_\_\_\_  
*Street City State Zip*

Sex:  Male  Female

Ethnicity:  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
\* This form will be removed from the application and filed separately in the HR office.